



Job Description – Storm Water Coordinator

Location: Whitestown, IN

Full/Part Time: Full time

Regular/Temporary: Regular

Reports to: Director of DPW

DNE: \$2,885/Bi-Weekly

Job Purpose:

The purpose of the position is to oversee various aspects implanting and managing stormwater programs and initiatives. This position plays a crucial role in the planning, development, and implementation of stormwater management programs within the town of Whitestown. This position involves coordination with various stakeholders to ensure compliance with environmental regulations and the protection of water quality.

Essential Duties and Responsibilities:

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

- Develop and update stormwater management plans in accordance with local, state, and federal regulations.
- Identify and assess potential stormwater issues and propose mitigation strategies.
- Monitor and ensure compliance with stormwater-related regulations, permits, and reporting requirements.

- Collaborate with regulatory agencies and provide necessary documentation.
- Help to create public education programs to raise awareness about stormwater issues and promote best practices.
- Engage with community groups to educate residents about stormwater management.
- Help to oversee the maintenance of stormwater infrastructure, including storm drains, retention ponds, and filtration systems.
- Coordinate repairs and upgrades as needed.
- Collect and analyze data related to stormwater quality and quantity.
- Use data to identify trends and develop strategies for improvement.
- Help to implement water quality monitoring programs and assess the impact of stormwater runoff on local water bodies.
- Recommend actions to mitigate environmental damage.
- Collaborate with other town departments, engineering firms, and contractors on stormwater-related projects.
- Participate in regional and interagency stormwater initiatives.
- Other duties as assigned.

Education, Knowledge, and Skills:

- Knowledge of stormwater regulations, BMPs, and erosion control.
- Strong communication skills.
- Experience in project management.
- Familiarity with stormwater and floodplain management regulations, concepts and calculations.
- Certifications in Stormwater or willingness to work towards certifications preferred.
- Certified Erosion, Sediment, and Storm Water Inspector (CESSWI) preferred.
- Certified Inspector of Sediment and Erosion Control (CISEC) preferred.
- Certified Professional in Erosion and Sediment Control (CPESC).

Physical Demands/Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The incumbent must be able to:

- Work in a combination of office and field environments with exposure to dust, odors and noise.
- Work in all types of weather.
- Work outside of normal business hours when needed.

Please send applications and resumes to kbarr@whitestown.in.gov.